



## Think Small/Child Care Aware of Minnesota Training Policies

**Think Small/Child Care Aware of Minnesota cov cai hloov kom pab tiv thaiv tus kab mob COVID-19. Cov hloov muab sau xim liab.**

### COVID-19 Health and Safety Plan and Training Policies

*Muaj cov cai no kom sawd daws nyab xeeb, tsis hais cov trainers, educators, thiab cov ua haujlwm rau Think Small/Child Care Aware of Minnesota.*

*Yog koj muaj kab mob sib kis (COVID-19 lossis lwm yam) tsis txhob tuaj kawm training. Think Small mam thim nyiaj rov qab lossis pab koj hloov mus rau lwm hoob kawm yog koj qhia peb paub hais tias koj muaj mob ua ntej hoob training yuav pib. Tiv tauj [pdsupport@thinksmall.org](mailto:pdsupport@thinksmall.org) lossis hu rau (651)-641-3549.*

- *Raws li pom zoo los ntawm CDC Guidelines (raws li hnuv August 2022), yog ib tug neeg **kuaj muaj mob COVID-19**, tus neeg ntawd yuav tsum tsis txhob tuaj kawm training rau 5 hnuv tom qab kuaj raug mob. Yog 5 hnuv dhau mus uas tug neeg ntawd tsis hnov mob tau 24 xob moo uas tsis tas noj tshuaj li, tus neeg ntawd yuav tsum looj mask zoo zoo tuaj kawm training.*
- *Peb pom zoo xav tshuaj rau COVID-19 rau cov neeg muaj 12 xyoos rov saud ua ntej yuav tuaj kawm training.*
- *Peb tsis yuam sawd daws looj masks nyob ntawm koj xav looj xwb.*
- *Disposable masks, hand sanitizer, thiab sanitizing wipes yuav muaj rau sawd daws siv.*
- *Thov qhia Think Small sai li sai tau yog koj pib muaj mob zoo li COVID-19 lossis kuaj muaj COVID-19 tom qab koj mus kawm ib hoob training tag.*

*Peb cov cai raws li ntawm [CDC's current recommendations and guidance](#).*

### Registration and Payment / Cuv Npe thiab Them Nyiaj

- *Koj yuav tsum cuv npe nrog Develop thiaj li cuv tau npe kawm hoob cob qhia. Mus qhib ib lub account thiab cuv npe kawm ntawm Develop hauv [www.DevelopToolMN.org](http://www.DevelopToolMN.org).*
- *Cuv npe kawm hoob cob qhia online ntawm Develop.*
- *Yog xav tau kev pab siv Develop los ntawm Think Small ces email ntawm [pdsupport@thinksmall.org](mailto:pdsupport@thinksmall.org) lossis hu xovtooj ntawm (651) 641-3549.*
- *Koj cuv npe tau rau ib hoob training 5 hnuv ua ntej hoob training ntawd yuav pib.*

- Koj yuav tsum cuv npe ua ntej hoob training ntawd yuav pib. Tsis pub taug kev nkag los kawm hnuv ntawd.
- Yuav tsum cuv npe ua ntej. Tsis pub taug kev nkag rau hoob.
- Menyuam 13 xyos rov saud, nrog rau cuv npe, thiaj li kawm tau hoob cob qhia.
- Cov niam uas tseem pub mis rau menyuam koj tau lawd tus menyuam mos ab (tsis pub dhau 7 hli) tuaj rau training tim Think small lossis lwm qhov chaw qhia. Yog tus menyuam txob txob rau hoob cob qhia ces tus trainer muaj xiv tshem tus menyuam tawm. Tag nrho cov cai txog kev qhaj tseem yuav muaj.

### Cancellations / Rho Tawm

- Cuv npe tag tsis muaj thim lossis hloov mus rau lwm hoob. Yog koj muaj mob thiab qhia rau Think Small ua ntej koj yuav tuaj kawm ces mam pub thim.
- Muaj ntau yam tshwm sim, uas yuav ua rau Child Care Aware of Minnesota/Think Small yuav tsum cancel/rho tawm hoob training, mam qhia sawv daws sai li sai tau. Yog zoo li no, Think Small yuav thim nyiaj rov qab.
- Yog peb yuav cancel vim huab cua tsis zoo ces yuav qhia sawd daws paub tsis pub dhau 2 moo rau hnuv ntawd. Rau cov Saturday trainings, peb yuav txiav txim ib hnuv ua ntej tsis pub dhau 2 moo. Child Care Aware of Minnesota/Think Small staff mam qhia rau sawd daws ntawm xovtooj lossis email. Peb yuav kaws lus qhia rau ntawm peb tus xovtooj Professional Development Support Line (651-641-3549) thiab website ([www.thinksmall.org](http://www.thinksmall.org)).

### Attending Training / Tuaj Kawm Training

- Training yuav pib thiab xaus raws li sijhawm. Cov neeg uas tuaj lig 15 nas this los tshaj yuav TSIS TAU qhab nee rau hoob training ntawd.
- Koj tus xibfwb qhia ntawv mam yog tus cuv koj lub npe. Lawd yuav tsis muab ib daim ntawv kos npe yais kom thiaj li tiv thaiv kab mob sib kis. **Yog koj txoj dejnum xyuas kom hais tias tus xibfwb cuv tau koj lub npe tuaj kawm.** Rau cov training uas muaj ob peb hmo qhia, tus neeg kawm yuav tsum kawm tag nrho cov hmo qhia thiaj li tau qhab nee rau hoob ntawd. Tsis pub ib nrab qhab nee xwb.
- Yuav tsum muab xovtooj tua thiab cia yog tsis muaj emergency. Yog siv xovtooj heev heev, tus xibfwb muaj cai tsis pub qhab nee rau tus neeg ntawd.
- Koj nkag tau rau hoob training **15 nas this ua ntej** hoob ntawd yuav pib. Tsis pub nkag ntxov tshaj ntawd.
- Mus nkag rau hauv [www.DevelopToolMN.org](http://www.DevelopToolMN.org) thuam twg los tau seb cov qhab nee puas nyob rau hauv koj qhov Learning Record. Tsis muaj lwm yam pov thawj rau koj.
- Qhab nee yuav tshwm tsis pub dhau tsib lag luam hnuv.
- Tsis muaj chaw zov menyuam. Thov nrhiav neeg saib koj cov menyuam kom koj thiaj li nkag siab kawm hoob cob qhia.
- Nqa tej yam khoom uas pab koj kawm (ntawv, xaum, thiab/lossis ib lub laptop lossis electronic tablet).
- Muaj ib co hoob uas muaj ib phau participant guide nrog, uas yeej qhia hais tias muaj thaum koj cuv npe thiab rau hauv koj tsab email. Yog sawv daws txoj haujlwm npaj nqa ib phau tuaj kawm training. Mus nkag rau hauv no mus muab ib phau <https://www.mncpd.org/resources/#tab-id-6>. Cov guides nyob rau hauv lawd hoob cov qhia ntawm qhov “DHS Participation Guides” tab.

- Yog nug txog, Think Small teem tau ib tug neeg txhais lus. Yog koj yuav koj koj ib neeg txhais lus tuaj, thov tiv tauj Think Small ua ntej. Cov neeg txhais lus yuav tsum muaj hnuv nyoog 18 xyoo rov saud.
- Think Small/Child Care Aware of MN cov neeg ua haujlwm, xibfwb, thiab cov neeg tuaj kawm yuav tsum ua raws li cov cai ntawm NAEYC Code of Ethical Conduct: <https://www.naeyc.org/files/naeyc/file/positions/PSETH05.pdf>

### Interpreters

- Yog nug txog, Think Small ntiav tau ib tug neeg pab txhais lus dawb. Thov tiv tauj [pdsupport@thinksmall.org](mailto:pdsupport@thinksmall.org) lossis (651) 641-3549 nug txog ib tug neeg txhais lus lossis qhia hais tias koj yuv koj ib tug neeg txhais lus tuaj. Yuav tsum hu qhia 5 hnuv ua ntej training pib.
- Peb mam ua li ua tau kom nrhiav tau neeg tuaj txhais lus. Yog tsis muaj ib tug neeg txhais lus tuaj tau, peb mam pab koj nrhiav ib hoob training txawv.
- Yog koj xav koj ib tug neeg tuaj pab txhais lus rau koj, tus neeg ntawd yuav tsum muaj hnuv nyoog 18 xyoo rov saud.

### Americans With Disability Act (ADA)

- Child Care of Minnesota/Think Small yuav ua raws cai li los ntawm tsoom fwm los txhawb txog cov neeg uas muaj kev xiam hoob qhab thiab ua raws li cov cai thiab taw kev los ntawm koom haum Americans with Disabilities Act (ADA).
- Yog nug txog, Think Small mam muab rau tus neeg qhia ntawv ib daim ntawv uas yog daim [ADA Disability Accommodation Request Form/ADA Kev Thov Pav rau Xiam Hoob Qhab Ntaub Ntawv](#). Peb yuav tsum txais tau daim ntaub ntawv no xya hnuv ua ntej hoob kawm yuav pib. Tsuav yog qhov kev nug ntawd ua tau thiab yuav tsis cuam tshuam ua ib qho kev nyuaj siab lossis teeb meem rau lub chaw, cov kev pab nug ntawd yuav muab tau. Think Small cov neeg ua haujlwm mam nrog tus neeg ntawd sib koom thiab txiam txim qhov kev pab ntawd. Tus neeg nug ntawd mam txais lus teb thaum lub sijhawm 48 xob moo ua ntej hoob kawm yuav pib.
- Hauv qab no yog ib co kev pab peb ua tau tiam sis tsis yog kawg rau cov no xwb:
  - Kho qhov chaw kom haum uas yog ntxiv rau cov chaw uas twv qhib chaw kom haum rau sawd daws uas yog muaj kev xiam hoob qhab, mus tsim lossis kho cov khoom siv, kho cov ntawv xeem los yog ntawv sib tw, training cov khoom thiab cai, cov nyeem ntawv lossis neeg txhais lus, thiab lwm yam kev pab txhim kho rau cov neeg uas muaj ib qho xiam hoob qhab.
  - Kev kho rau cov neeg ua muaj cuam tshuam rau kev sib tham (dig muag, laj ntseg, laj ntseg/dig muag). Muaj kev taw rau ntawm qhov no txog [ADA Policies](#).
  - Tsiaj pab. Yuav tsum raws qhov no [ADA Policy](#).

### Child Care Aware of Minnesota Professional Development Contacts

#### Yog xav tiv tauj koj lub Child Care Aware koom haum:

Rau kev pab txog training hauv hoob:

Think Small: [pdsupport@thinksmall.org](mailto:pdsupport@thinksmall.org) lossis (651) 641-3549

Rau kev pab txog training kawm online:

Eager-to-Learn: [etlsupport@childcareawaremn.org](mailto:etlsupport@childcareawaremn.org) lossis (651) 335-6658